

CaPP3 Study General Data Protection Regulation (GDPR) Information Sheet

The Newcastle upon Tyne Hospitals NHS Foundation Trust (NuTH) is the sponsor for this study based in the United Kingdom and will act as the “data controller” for this study. They are responsible for looking after your information and using it properly.

This study is managed on behalf of the sponsor by the Newcastle Clinical Trials Unit, who will act as the “data processor”. As data processor, this means that we are responsible for processing personal data on behalf of a controller. We will be using information from you in order to undertake this study, and will keep identifiable information about you for the follow up period of 10 years after the end of the study.

Your rights to access, change or move your information are limited, as we need to manage your information in specific ways in order for the research to be reliable and accurate. If you withdraw from the study, we will keep the information about you that we have already obtained. To safeguard your rights, we will use the least amount of personally-identifiable information possible.

You can find out more about how we use your information at on the Newcastle Hospitals website, <http://www.newcastle-hospitals.org.uk/about-us/freedom-of-information-how-we-use-information.aspx>

To find out more about research and general use of patient information please refer to the Health Research Authority website <https://www.hra.nhs.uk/information-about-patients/>

The sponsor as an NHS Organisation and the Newcastle Clinical Trials Unit as a University use personally-identifiable information to conduct research to improve health, care and services. As a publicly-funded organisation, we have to ensure that it is in the public interest when we use personally-identifiable information from people who have agreed to take part in research. This means that when you agree to take part in a research study, we will use your data in the ways needed to conduct and analyse the research study.

Health and care research should serve the public interest, which means that we have to demonstrate that our research serves the interests of society as a whole. We do this by following the [UK Policy Framework for Health and Social Care Research](#).

If you wish to raise a complaint on how we have handled your personal data, you can contact our Data Protection Officer who will investigate the matter. If you are not satisfied with our response or believe we are processing your personal data in a way that is not lawful you can complain to the Information Commissioner’s Office (ICO).

Our Data Protection Officer is Richard Oliver and you can contact them at nuth.dpo@nhs.net

The local CaPP3 study team at your hospital will collect information from you and/or your medical records for this research study in accordance with our instructions.

CaPP3

Cancer Prevention Programme

The local CaPP3 study team will keep your name, NHS number, date of birth and contact details confidential and will not pass this information to NuTH. The local CaPP3 study team will use this information as needed, to contact you about the research study, and make sure that relevant information about the study is recorded for your care, and to oversee the quality of the study. Certain individuals from NuTH, the Newcastle Clinical Trials Unit and regulatory organisations may look at your medical and research records to check the accuracy of the research study. The study sponsor NuTH will only receive information without any identifying information. The people who analyse the information will not be able to identify you and will not be able to find out your name, NHS number or contact details.

The CaPP3 local study team will keep identifiable information about you from this study for the follow up period of 10 years after the end of the study.